

GOVERNANCE

COMMITTEE DECISION SHEET

OPERATIONAL DELIVERY COMMITTEE - THURSDAY, 19 NOVEMBER 2020

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1	<u>Minute of the Previous Meeting of 10 September 2020</u>	<u>The Committee resolved:-</u> to approve the minute as a correct record.	Governance	L McBain
2	<u>Committee Business Planner</u>	<u>The Committee resolved:-</u> (i) to agree to remove items 4 (Performance Report), 5 (Annual Assurance Statement), 6 (Annual Effectiveness Report), 8 (Cluster Risk Register) and 9 (Housing Allocation Policy); (ii) to note that a report on Traffic Management Measures at TECA would be delayed by 12 months due to COVID-19 and the temporary closure of TECA; (iii) to note that the Waste Strategy item and the Waste and Recycling Policy Review, both fell under Term of Reference 1.1.5; and (iv) to otherwise note the information contained in the business planner.	Governance Operations Governance	L McBain R Stevenson L McBain
3	<u>Performance Report - CUS/20/176</u>	<u>The Committee resolved:-</u> (i) to request that a Service Update be issued every cycle in regards to Void properties; (ii) to request that a report be brought back to a future meeting of this committee on the progress of Void properties; (iii) to note that the volume of Void properties be reported in future performance reports;	Customer Customer Customer	N Carnegie N Carnegie A MacDonald

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		<p>(iv) to note that the Chief Officer – Integrated Children’s and Family Services, share information to all members via email, in regard to the Performance indicator and the percentage of child protection plans issued in 5 days; and</p> <p>(v) to otherwise note the information contained in the performance report.</p>	<p>Integrated Children’s Services</p> <p>Customer</p>	<p>G Simpson</p> <p>L Fox</p>
4	<u>Annual Effectiveness Report - COM/20/110</u>	<u>The Committee resolved:-</u> to note the annual committee effectiveness report for Operational Delivery Committee.	Governance	L McBain
5	<u>Cluster Risk Register and Assurance Maps - OPE/20/212</u>	<u>The Committee resolved:-</u> (i) to request that officers look at breaking down the overall controls contained in the risk register by percentage completed; and (ii) to otherwise note the Cluster Risk Registers and Assurance Maps.	Governance	V Cuthbert
6	<u>Annual Assurance Statement - CUS/20/218</u>	<u>The Committee resolved:-</u> (i) to request that officers circulate the correct web link to members via email which was contained in the committee report; and (ii) to approve the Annual Assurance Statement appended to the report for submission to the Scottish Housing Regulator.	<p>Customer</p> <p>Customer</p>	<p>H Murdoch</p> <p>H Murdoch</p>
7	<u>Housing Allocation Policy - CUS/20/188</u>	<u>The Committee resolved:-</u> (i) to note that the proposed changes have been created following consultation with members of staff, tenants, 3rd sector organisations and Elected Members; (ii) to approve the proposed changes to the Housing Allocation Policy by amending:	Customer	K Diack/ M Murray (all actions)

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		<ul style="list-style-type: none"> • Delegated Power 11 to allow greater flexibility when tenants are sentenced to a period of imprisonment; • Delegated Powers 23 – 32 to allow greater flexibility when tenants are in urgent housing need and those who are approved for the downsizing scheme; and • section 19.1 of the Allocation Policy to grant the Chief Officer – Early Intervention and Community Empowerment the power to award an increased priority on the urgent list for statutory homeless applicants where issues of Public Protection prevail, all as detailed within this report; and <p>(iii) to note that a Service Update would be issued to members in due course in regards to progress being made with the new wording of “suitable arrangement” for house swaps rather than like for like swaps.</p>		

Should you require any further information about this agenda, please contact Lynsey McBain on 01224 522123 or email lymcbain@aberdeencity.gov.uk